



TYPE OF POSITION: Full-time/Hybrid

OFFICE LOCATION: Austin, Texas

FLSA STATUS: Exempt

SUMMARY DESCRIPTION:

The staff attorney will provide culturally grounded and trauma informed immigration legal services to immigrants with financial need throughout Central Texas. Responsibilities include representing immigrant survivors of sexual assault/domestic violence, and other detained and non-detained individuals.

MAJOR DUTIES AND RESPONSIBILITIES:

- Provide know your rights to individuals in immigration detention
- Represent immigrant survivors of sexual assault and domestic violence, and other detained and non-detained individuals
- Mentor pro bono attorneys
- Participate in community education and outreach activities

REQUIRED WORK EXPERIENCE/SKILLS:

- Dedication and experience serving individuals with financial need and experience in providing culturally grounded and trauma informed legal services
- Five years experience in immigration law
- Bilingual in Spanish and English

REQUIRED EDUCATION/QUALIFICATIONS:

- JD from accredited university
- Bar Admission in any US state (Texas preferred)

PREFERRED EDUCATION/EXPERIENCE:

- Fluency or proficiency in any of the following languages: Vietnamese, Hindi, Arabic and/or Mandarin
- Immigration clinic and/or court experience

BENEFITS: A position with American Gateways includes the following benefits:

- Full coverage health insurance, including dental and vision
- Life insurance and short/long-term disability
- 401k with agency contribution
- Paid time off, sick/medical leave and holidays
- Employee training budget that renews yearly
- Agency covers bar dues

SALARY RANGE: \$60,500 – \$112,000, placement on the pay scale is based on your experience and Union guidelines and approval.

WORK HOURS: This is a full-time, 40 hours per week position.

HYBRID WORK PLAN: This position will require working remotely and in-office at the assigned work location. Travel is required to detention facilities, Immigration Court and any other locations, as needed.

TERM: This is a grant funded position with a 2-year commitment; continuation beyond 2 years is contingent on funding.

APPLY: Please email resume and cover letter to americangateways@gmail.com